

Overview

UNIVERSITY OF PORT HARCOURT TEACHING HOSPITAL

PMB 6173 PORT HARCOURT

INVITATION TO TENDER AND REQUEST FOR EXPRESSION OF INTEREST

(1) INTRODUCTION

The University of Port Harcourt Teaching Hospital, in compliance with the requirements of the Public Procurement Act 2007 and extant regulations on Procurement of Goods, Works & Services, hereby invites reputable and interested contractors with requisite competence and relevant expertise to submit bids and Expression of Interest for the following projects:

(2) PROJECT DESCRIPTION

CATEGORY A: GOODS

Lot 1	Procurement of Equipment for Chemical Pathology, Anatomical Pathology, Microbiology & Haema
Lot 2	Purchase of Two (2) 400ltr Autoclave Machine, Two (2) 50kg Industrial Washing Machine, 50Kg Industrial Machine & Industrial Drying Machine.
Lot 3	Purchase of Medical Equipment & Drugs to General Hospital Ahoada, Ahoada East LGA, Rivers S
Lot 4	Furnishing of Children's Emergency Ward in University of Port Harcourt Teaching Hospital. Port H
Lot 5	Provision of Medical Equipment in Selected PHC in Ahoada East LGA Rivers State

CATEGORY B: SERVICES

Lot 6	Awareness & Cancer Screening for Breast & Cervix at ABOLGA & ONELGA LGA Rivers State
Lot 7	Medical Outreach Programme in Ahoada East LGA Rivers State
Lot 8	Seminar on Effect of Substance Abuse in Ehuda Community Rivers State
Lot 9	Medical Mission in Rivers West Senatorial District Rivers State
Lot 10	Capacity Building for Caregivers & Community Health Workers in select Local Government Areas

CATEGORY C: WORKS

Lot 11	Construction & Furnishing of Post Basic Nursing Complex
Lot 12	Construction & Equipping of Physiotherapy Department
Lot 13	Construction of New 2.0KM Road Network in Main Hospital
Lot 14	Rehabilitation of Internal Hospital Roads
Lot 15	Renovation of Block H & I (Wards, Clinics & Theatres)
Lot 16	Renovation of Block A
Lot 17	Renovation of Block B

Lot 18 Renovation of Block C

Lot 19 Renovation of Children's Emergency Ward

(3) ELIGIBILITY REQUIREMENTS

All EOIs/technical bids should be submitted with the following documents:

(i) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7. Business Name is also acceptable for Services;

(ii) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2019, 2020 & 2021) valid till 31st December, 2022;

(iii) Evidence of Pension Clearance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 15 and above);

(iv) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);

(v) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2022;

(vi) Evidence of registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2022 or valid Certificate issued by BPP;

(vii) A Sworn Affidavit:

- disclosing whether or not any officer of the relevant committees of the University of Port Harcourt Teaching Hospital, Port Harcourt, Rivers State or the Bureau of Public Procurement is former or present Director, shareholder, or has pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- that none of the directors has been convicted in any country for any criminal offence including fraud or financial impropriety;
- that the company is not in receivership, insolvency or bankruptcy;

(viii) Reference letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(ix) Company's Audited Accounts for the last three (3) years -2019, 2020 & 2021, duly acknowledged by the Federal Inland Revenue Service (FIRS);

(x) Comprehensive Company's profile showing organizational structure with Curriculum Vitae of relevant key staff to be deployed for the project, including copies of their Academic and Professional Qualifications;

(xi) Documentary evidence of at least three (3) similar jobs completed in the last five (5) years with Certificate of Completion or on-going projects with Interim Performance Certificate with work status at least 70% completion, Letters of Awards and photographs of the projects

(xii) Medical & Health Equipment: Letter of Authorization from the Original Equipment Manufacturers listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria;

(xiii) Services: Evidence of Firm's current registration with relevant regulatory professional body(ies);

(xiv) All documents for submission must be transmitted with a covering/ forwarding letter under the company/firm letter headed paper bearing amongst others the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone number (GSM) and email address. The letter headed paper must bear the names and nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS (GOODS & WORKS)

(4.1) Tender Documents are obtainable from the Procurement Department of the Hospital with in the working hours of 8am- 4pm (Monday-Friday) upon presentation of receipt of payment of non- refundable Tender Fee of N10,000.00 only per LOT.

(4.2) Payment should be made to University of Port Harcourt Teaching Hospital. Port Harcourt through TSA Account REMITA Platform at any reputable Commercial Bank in Nigeria.

(4.3) Interested Firms in Services will not pay at this stage until after shortlisting.

(5) SUBMISSION OF TENDER DOCUMENTS

(i) Prospective bidders shall submit completed Technical and Financial Bids separately in sealed envelopes and labelled “Technical Bid” and “Financial Bid” respectively with the company name and address indicated at the back of the envelope. The two envelopes should be enclosed in one big sealed envelope and marked (Technical and Financial), clearly stating the project name and LOT number at the top right hand corner of the envelope and addressed to:

The Chief Medical Director

University of Port Harcourt Teaching Hospital

Port Harcourt.

(ii) All tenders should be submitted in the Tender Box in the office of the Head of Procurement Department **not later than 12:00noon Monday, 9 May, 2022.**

(iii) Interested Firms in Services are to submit the Expression of Interest (EOI) for each of the Lot desired, in three (3) hard copies each (one original & two copies). The EOI should be addressed as indicated above and submitted **not later than 12:00 noon on Monday, 25 April, 2022.**

(6) OPENING OF EOI AND TECHNICAL BIDS

The EOI and the Technical Bids shall be opened immediately after the deadlines for submission at **12:00 noon on Monday, 25 April, 2022 and 12:00noon Monday, 9 May, 2022** in the Board Room, Administrative Block of University of Port Harcourt Teaching Hospital while the financial bids shall be kept unopened. Bidders should sign the bid submission register in the Procurement Department of the Hospital. For enquiries, contact the Head of Procurement on tonyeogolo.14@gmail.com

(7) GENERAL INFORMATION

(i) Submission of EOI/Tender does not mean that University of Port Harcourt Teaching Hospital is under any obligation whatsoever to award your company any contract.

(ii) All Bids submitted must be in English Language

(iii) Bids received after the deadline for submission shall be returned un-opened

(iv) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (invitation link will be sent to bidders to join the bid opening online) with the physical presence of two (2) representatives of private

sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;

(v) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);

(vi) Goods & Works: Only pre-qualified bidders at technical evaluation shall be invited at a later date for virtual financial bids opening, while the financial bids of unsuccessful bidders shall be returned unopened;

(vii) Services: Only shortlisted firms will be invited at a later date for collection of Request for Proposals;

(viii) University of Port Harcourt Teaching Hospital, Port Harcourt reserves the right to annul the procurement process at any time without incurring any liability in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED:

PROF. H. A. A. UGBOMA

CHIEF MEDICAL DIRECTOR